



Code of Conduct for Councillors

- **act with honesty and integrity**
Honesty and integrity underpin all decisions. Be open and transparent in your dealings; use power responsibly; do not place yourself in a position of conflict of interest; strive to earn and sustain public trust of a high level
- **act in good faith in the best interests of the school**
Informed decisions are made in the best interests of the school. Demonstrate accountability for your actions; accept responsibility for your decisions; do not engage in activities that may bring you or the Council into disrepute
- **act fairly and impartially**
Avoid bias, discrimination, caprice or self-interest; demonstrate respect for others by acting in a professional and courteous manner. Fairness and impartiality are the hallmarks of our processes
- **use information appropriately**
Information is provided in a timely manner and handled with sensitivity and confidentiality. Ensure information gained as a Director is only applied to proper purposes and is kept confidential
- **use their position appropriately**
Show loyalty to the Council and its decisions. Do not use your position as a Director to seek an undue advantage for yourself, family members or associates, or to cause detriment to the public entity; ensure that you decline gifts or favours that may cast doubt on your ability to apply independent judgement as a councillor.
- **act in a financially responsible manner**
Diligent management of the budget and finances, understand financial reports, audit reports and other financial material that comes before the Board; actively inquire into this material.
- **exercise due care, diligence and skill**
Ascertain all relevant information; make reasonable enquiries; understand the financial, strategic and other implications of decisions.
- **comply with relevant legislation**
Act within the powers and for the functions set out in your Council's establishing legislation and/or ministerial charter.
- **demonstrate leadership and stewardship**
Promote and support the application of the Victorian public sector values; act in accordance with the Directors' Code